



CORYELL CENTRAL APPRAISAL DISTRICT
PO BOX 1058
GATESVILLE, TX 76528



MINUTES

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

June 29, 2011
1:00 p.m.
801 E. Leon Street, Gatesville TX 76528

BOARD OF DIRECTORS

An open meeting will be held concerning the following subjects:

Mike Lam resigned before the meeting started.

1. Call to order.

The meeting was called to order by Secretary Bob Weiss at 1:15 pm.

2. Determination of quorum.

A quorum was determined by Secretary Bob Weiss, in attendance were Jay Manning, Jack Wall, non-voting member Justin Carothers and Attorney Robert Meyers.

3. Public comments.

No one was signed in for public comments.

4. Consider approval of previous minutes.

Al Castillo made a motion to accept the previous minutes. Jay Manning seconded the motion.

Motion carried unanimously.

5. Consider approval of monthly financial reports.

Jack Wall made a motion to accept the monthly financial reports. Al Castillo seconded the motion.

Motion carried unanimously.

6. Consider course of action concerning CCAD Gatesville office construction progress.

No action taken.

7. Consider course of action concerning change orders for the construction of an approx. 2,500 square foot office facility on two infill lots located at 705 East Main Street in Gatesville, Texas.



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Al Castillo made a motion to approve the change orders as presented. Jay Manning seconded the motion. Motion carried unanimously.

8. Consider course of action concerning State of Texas CO-OP membership for purchasing.

Al Castillo made a motion to join the State of Texas CO-OP for purchasing. Jay Manning seconded the motion. Motion carried unanimously.

9. Consider course of action concerning furniture proposals for Gatesville office.

Al Castillo made a motion to allow the Chief Appraiser to spend up to \$15,000 for furniture for the Gatesville office. Jay Manning seconded the motion. Motion carried. Jack Wall voted against.

10. Consider course of action concerning computer equipment proposals for Gatesville office.

Al Castillo made a motion to allow the Chief Appraiser to spend up to \$13,000 for computer equipment for the Gatesville office. Jack Wall seconded the motion. Motion carried unanimously.

11. Consider course of action concerning telephone equipment proposals for Gatesville office.

Jack Wall made a motion to allow the Chief Appraiser to spend up to \$5,000 for telephone equipment for the Gatesville office. Al Castillo seconded the motion. Motion carried

12. Consider course of action concerning copier lease for Gatesville office.

Al Castillo made a motion to authorize the Chief Appraiser to spend up to \$4,500 a year on a copier lease. Jay Manning seconded the motion. Motion carried unanimously.

13. Consider course of action concerning Gatesville office lease with Extraco Bank, NA.

Al Castillo made a motion to authorize the Chief Appraiser to send a letter to Extraco Bank and inform them of the end of the lease. Jack Wall seconded the motion. Motion carried unanimously.

14. Robert Meyers to present update of pending legislation, current statues concerning the responsibilities of the Board of Directors under the Texas Property Tax Code.

No action taken.

15. Consider course of action concerning the CCAD Appraisal Review Board legal counsel.

No action taken.

16. Discussion of appraised values and property characteristics for Board of Directors properties.

No action taken.

17. Chief Appraiser Report:

- a) CCAD protest hearing process



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- b) Preliminary Totals Reports
- c) Quarterly report of CCAD organizational goals
- d) RFP for medical insurance benefits

18. Consider next meeting date, time and agenda items.

The next meeting will be held on July 6, 2011 at 10 am at the Gatesville location.

19. Adjourn.

Meeting was adjourned at 2:48 pm.