



CORYELL CENTRAL APPRAISAL DISTRICT
PO BOX 1058
GATESVILLE, TX 76528



MINUTES

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

August 17, 2011
9:00 a.m.
207 S. 3rd Street, Suite 200, Copperas Cove TX 76522

BOARD OF DIRECTORS

An open meeting will be held concerning the following subjects:

1. Call to order.

The meeting was called to order at 9:00 am by Acting Chairperson Bob Weiss.

2. Determination of quorum.

A quorum was determined by Acting Chairperson Bob Weiss. Also in attendance were Jay Manning, Jack Wall, Al Castillo, non-voting member Justin Carothers, Attorney Robert Meyers and Gene Dane from EV Studios.

3. Public comments.

No one was signed in for public comments.

4. Consider course of action concerning election of CCAD Board of Director to fill vacancy.

Jack Wall made a motion to elect Justin Carothers for the remainder of Mike Lam's term. Al Castillo seconded the motion. The motion carried unanimously.

5. Administer Oath of office for newly elected CCAD Board Member.

No action taken, Justin Carothers had been sworn in previously.

6. Consider approval of previous minutes.

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Al Castillo made a motion to approve the previous minutes. Jay Manning seconded the motion.
Motion carried unanimously.

7. Consider approval of monthly financial reports.

Al Castillo made a motion to approve the monthly financial reports. Jay Manning seconded the motion. Motion carried unanimously.

8. Consider course of action concerning CCAD RFP for Health Insurance.

Jack Wall made a motion to approve TML plan 2. Jay Manning seconded the motion. Motion carried unanimously.

9. Public hearing to consider 2012 Coryell Central Appraisal District Budget.

- Start time of hearing: 10:58 am
- End time of hearing: 11:00 am

No one spoke at the public hearing.

10. Consider course of action concerning 2012 Coryell Central Appraisal District Budget.

Jay Manning made a motion to approve the 2012 Coryell Central Appraisal Budget. Al Castillo seconded the motion. Motion carried unanimously.

11. Consider course of action concerning the CCAD Appraisal Review Board legal counsel.

Jack Wall made a motion to appoint Armstrong & Armstrong as legal counsel for the ARB. Al Castillo seconded the motion. Motion carried unanimously.

12. The Board of Directors will go in to Executive Session in accordance with the following provisions of the Government Code: Sec. 551.071 (1)(a)) private consultation with the Board's attorney on, pending or contemplated litigation, and Sec. 551.071(2) an attorney-client privilege/relationship.

Start time: 9:37 am

End time: 10:42 am

13. Consider course of action concerning CCAD Gatesville office construction progress.

Jack Wall made a motion to authorize the Chief Appraiser to coordinate with the architect

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and contractor to correct any deficiencies with the office construction, postpone occupancy and extend lease with Extraco. Justin Carothers seconded the motion. Motion carried unanimously.

14. Discussion of appraised values and property characteristics for Board of Directors properties.

Discussed Property ID 102529. No action taken.

15. Chief Appraiser Report:

- a) 2012 CCAD Board of Director Election
- b) Investment Policy Report

16. Adjourn.

The meeting adjourned at 12:20 pm.

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