



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

February 21, 2018

9:00 A.M.

705 East Main Street, Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:00 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Jay Manning, Bob Weiss, and Teresa Johnson. Mitch Fast and Robin Sweazea were present for the appraisal district. David Morris and attorney for the District, Robert Meyers were absent.

3. Statement of Elected/Appointed Officer for the 2018 – 2019 Board of Directors of the Coryell Central Appraisal District.

The statement of elected/appoint officer was signed by Teresa Johnson.

4. Oath of Office for the 2018 – 2019 Board of Directors of the Coryell Central Appraisal District.

The oath of office was administered to board member Teresa Johnson by Notary Public Robin Sweazea.

5. Public comments

No public comments.

GATESVILLE OFFICE  
705 E MAIN ST  
254-865-6593 PHONE  
254-865-1280 FAX

COPPERAS COVE OFFICE  
207 S 3<sup>RD</sup> ST #200  
254-542-6960 PHONE  
254-542-7586 FAX



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



6. Consider approval of previous minutes.

A motion to approve the minutes was made by Bob Weiss. The motion was seconded by Jay Manning. Motion carried unanimously.

7. Consider approval of monthly financial reports.

A question was raised by Jay Manning about the dollar amount of the accrued wages being the same amount from January 1, 2017 to January 1, 2018. The Chief Appraiser will consult with the auditors on that questions. A question was raised on the credit for the worker's compensation budget line item. The District received a refund from the 2017 worker's compensation deposits.

A motion to approve the December financial report was made by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously.

8. Consider course of action concerning email and website providers.

A motion to table discussion was made by Jay Manning on this item to allow the Chief Appraiser time to gather further information comparing the two options. The Chief Appraiser will also verify the email archiving requirements with the options. The motion was seconded by Bob Weiss. Motion carried unanimously.

9. Chief Appraiser Report

- Aerial Imagery Acquisition Update
- 2017 Coryell CAD financial audit.
- 2017 Property Value Study Results
- Agricultural Applications, Business Personal Property Renditions, Exemption Reapplications and Wildlife Management Annual Reports

10. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

GATESVILLE OFFICE  
705 E MAIN ST  
254-865-6593 PHONE  
254-865-1280 FAX

COPPERAS COVE OFFICE  
207 S 3<sup>RD</sup> ST #200  
254-542-6960 PHONE  
254-542-7586 FAX



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



11. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on March 21, 2018 at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

12. Adjourn

The meeting was adjourned at 10:41 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

GATESVILLE OFFICE  
705 E MAIN ST  
254-865-6593 PHONE  
254-865-1280 FAX

COPPERAS COVE OFFICE  
207 S 3<sup>RD</sup> ST #200  
254-542-6960 PHONE  
254-542-7586 FAX