



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

October 17, 2018
9:00 A.M.
705 E. Main St., Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:00 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Jay Manning, Teresa Johnson, Bob Weiss and attorney for the District, Robert Meyers. Mitch Fast was present for the appraisal district. There is presently a vacancy on the Board of Directors.

3. Public comments

No public comments

4. Consider approval of previous minutes.

A motion to approve the minutes was made by Jay Manning. The motion was seconded by Bob Weiss. Motion carried unanimously.

5. Consider approval of monthly financial reports.

A motion to approve the September financial reports was made by Teresa Johnson. The motion was seconded by Bob Weiss. Motion carried unanimously.

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6. Consider resolution for the creation of an independent bank account for Computer Replacement Reserve.
No action was taken.
7. Consider course of action concerning the ratification of the engagement of Bradshaw & Bickerton, PLLC for legal counsel regarding the 401(a) Money Purchase Retirement Plan of the Coryell Central Appraisal District.

A motion to authorize the chief appraiser to engage the firm of Bradshaw & Bickerton, PLLC for legal counsel regarding the district's 401(a) Money Purchase Retirement Plan was made by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously.

8. Consider course of action concerning restatement of the adoption agreement for the 401(a) Money Purchase Retirement Plan of the Coryell Central Appraisal District.
No action was taken.
9. Consider course of action concerning Coryell Central Appraisal District Public Funds Investment Policy.

A motion to approve Resolution #2018-0700, adopting the Coryell CAD Public Funds Investment Policy, was made by Bob Weiss. The motion was seconded by Jay Manning. Motion carried unanimously.

10. Consider course of action concerning 2018 surplus funds of the Coryell Central Appraisal District.

A motion was made by Jay Manning to obligate the 2017 budget surplus funds to the Legal & Technology Fund. The motion was seconded by Teresa Johnson. Motion carried unanimously.

11. Chief Appraiser Report

- Coryell CAD Board of Director Vacancy
- PACS Mobile Field Project
- Coryell CAD Employee of the 3rd Quarter

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12. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

A discussion was held concerning property id numbers 141696 and 141699. The property owner of 141696 had contacted Mrs. Johnson concerning an interaction with the Coryell CAD. Mrs. Johnson asked ~~the~~ Mr. Fast what had occurred. A brief synopsis of the events was described and the Coryell CAD Board of Directors Board Policy Manual was referenced ~~discussed~~. As of the meeting date no procedural complaint had been filed by the property owner and discussion ceased.

13. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on December 5th at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

14. Adjourn

The meeting was adjourned at 10:34 a.m.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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