



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

June 10, 2020  
9:00 A.M.  
705 E. Main St., Gatesville, TX 76528

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:01 a.m. by Chairman Justin Carothers.

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Jay Manning, Teresa Johnson and Inez Faison. Bradi Diaz was absent. Robert Meyers, attorney for the district, arrived shortly after the meeting was called to order. Mitch Fast was present for the appraisal district.

3. Public comments

No public comments.

4. Consider approval of previous minutes.

A motion to approve the minutes from the May meeting was made by Teresa Johnson. The motion was seconded by Jay Manning. Motion carried unanimously

5. Consider approval of monthly financial reports.

GATESVILLE OFFICE  
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The Chief Appraiser presented the April financial reports. A motion to approve the financial reports for April was made by Jay Manning. The motion was seconded by Inez Faison. Motion carried unanimously.

6. Consider course of action concerning 2021 Preliminary Budget of the Coryell CAD.

A motion to submit the 2021 Preliminary budget in the amount of \$997,827 which includes \$20,000 for acquiring an office facility in Copperas Cove to the entities was made by Teresa Johnson. The motion was seconded by Inez Faison. Motion carried unanimously.

7. Consider course of action concerning Aerial Imagery Acquisition for 2021 reappraisal plan.

A motion was made to authorize the Chief Appraiser to issue a Request for Competitive Sealed Proposals for aerial imagery acquisition for 2021 was made by Jay Manning. The motion was seconded by Teresa Johnson. Motion carried unanimously.

8. Consider course of action concerning SB 2 requirements for new website and additional mailing responsibilities related to property tax transparency.

A discussion was held concerning the requirements of appraisal district to create a new website and send an additional mailing to property owners occurred. This requirement will be applicable to the Coryell CAD in 2021.

9. Consider course of action concerning health insurance benefits for employees of the Coryell CAD.

The Chief Appraiser presented options for the health insurance contract year September 1, 2020 thru August 31, 2021. Mr. Fast recommended the TML Copay – 750 – 4K renewal option. This option is a 1.23% decrease from the 2020 budget.

A motion to authorize the Chief Appraiser to contract with Texas Municipal League for the TML Copay – 750 – 4K option for the plan year September 1, 2020 thru August 31, 2020 was made by Teresa Johnson. Motion was seconded by Inez Faison. Motion carried unanimously.

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10. The Board of Directors will go in to Executive Session in accordance with the following provisions of the Government Code: Sec. 551.072 the purchase, exchange, lease, or value of real property.

Executive session was held from 9:12 a.m. to 10:06 a.m.

11. Consider course of action concerning the purchase, exchange or lease of real property.

No action was taken.

12. Chief Appraiser Report

- 2020 Preliminary Totals by Jurisdiction
- 2020 Coryell CAD Protest & Inquiry Process

13. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

There was no discussion concerning property values, exemptions or characteristics.

14. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held July 8, 2020 at 9:00 a.m. in the Copperas Cove office of the Coryell Central Appraisal District.

15. Adjourn

The meeting was adjourned at 11:17 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

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