



CORYELL CENTRAL APPRAISAL DISTRICT  
705 EAST MAIN STREET  
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS

September 9, 2020  
9:00 A.M.  
207 S. 3<sup>rd</sup> St., Suite 200, Copperas Cove, TX 76522

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:00 a.m. by Chairman Justin Carothers

2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Inez Faison, Jay Manning and Bradi Diaz. Robert Meyers, attorney for the district was present. Mitch Fast & Robin Sweazea were present for the appraisal district. Teresa Johnson was absent.

3. Public comments

No public comments

4. Public hearing to consider 2021 Coryell Central Appraisal District Budget.

- Start time of hearing 9:01 a.m.  
No public comments
- End time of hearing 9:02 a.m.

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5. Public hearing to consider 2021 – 2022 Reappraisal Plan of the Coryell Central Appraisal District.

- Start time of hearing 9:02 a.m.  
No public comments
- End time of hearing 9:03 a.m.

6. Public meeting to discuss the receipt of notice concerning invalid findings in the 2019 Property Value Study for Gatesville ISD.

- Start time of hearing 9:03 a.m.  
No public comments
- End time of hearing 9:04 am.

7. Consider approval of previous minutes.

A motion to approve the minutes from the August meeting was made by Jay Manning. The motion was seconded by Inez Faison. Motion carried unanimously.

8. Consider approval of monthly financial reports.

The Chief Appraiser presented the July financial reports. A motion to approve the financial reports for July was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

9. Consider course of action concerning 2021 Annual Budget of the Coryell CAD.

A motion to adopt the 2021 Coryell CAD budget was made by Jay Manning. The motion was seconded by Bradi Diaz. Motion carried unanimously.

10. Consider course of action concerning 2021-2022 Reappraisal Plan of the Coryell Central Appraisal District.

A motion to adopt resolution 2020-800 was made by Inez Faison. The motion was seconded by Bradi Diaz. Motion carried unanimously.

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11. Consider course of action concerning notice of invalid findings in the 2019 Property Value Study for Gatesville ISD.

No action was taken.

12. Consider course of action concerning amendment to the Coryell CAD money purchase pension plan and trust pursuant to a Voluntary Correction Program (VCP) Statement from the IRS and payment of invoice number 2001843.

A motion to authorize the Chief Appraiser to sign & execute the amendment to the money purchase pension plan was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

13. The Board of Directors will go in to Executive Session in accordance with the following provisions of the Government Code: Sec. 551.072 the purchase, exchange, lease, or value of real property; and Sec. 551.074(1)(A) to deliberate the appointment, employment, evaluation or duties of a public officer or employee including the Chief Appraiser.

No executive session was held.

14. Consider course of action concerning the appointment, employment, evaluation or duties of a public officer or employee including the Chief Appraiser.

No action was taken.

15. Consider course of action concerning executing an agreement for architectural services for the design and remodel of an office building for the Copperas Cove location of the Coryell Central Appraisal District.

The Chief Appraiser outlined the interviews of three (3) highest scoring architectural firms. Jay Manning made a motion to allow the Chief Appraiser to execute a contract with the NEAL Architectural Firm once an appropriate amount of entities approved the project per section 6.051 of the Texas Property Tax Code. Bradi Diaz seconded the motion. Motion carried unanimously.

16. Chief Appraiser Report

- Update on Request for Authorization from the Taxing Units of Coryell County to purchase real property

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- 2021 Preliminary Valuation Information

17. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion

18. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on October 14, 2020 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

19. Adjourn

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast  
Chief Appraiser  
Coryell Central Appraisal District

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