



CORYELL CENTRAL APPRAISAL DISTRICT
705 EAST MAIN STREET
GATESVILLE, TX 76528



NOTICE

This notice is posted in compliance with the open meeting act of the TEXAS GOVERNMENT CODE ANN. 551.041 (Vernon 2004).

CORYELL CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

December 9, 2020
9:00 A.M.
207 S. 3rd St., Suite 200, Copperas Cove, TX 76522

Topic: Coryell CAD Board Meeting
Time: Dec 9, 2020 09:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89938952438>

Meeting ID: 899 3895 2438

One tap mobile

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Meeting ID: 899 3895 2438

BOARD OF DIRECTORS

An open meeting was held concerning the following subjects:

1. Call to order

The meeting was called to order at 9:02 a.m. by Chairman Justin Carothers.

GATESVILLE OFFICE
705 E MAIN ST
254-865-6593 PHONE
254-865-1280 FAX

COPPERAS COVE OFFICE
207 S 3RD ST #200
254-542-6960 PHONE
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2. Determination of quorum

A quorum was determined by Chairman Carothers. In attendance were Inez Faison, Jay Manning, Teresa Johnson and Bradi Diaz. Robert Meyers, attorney for the district was present. Mitch Fast, Robin Sweazea & Julie Zobel were present for the appraisal district.

3. Public comments

No public comments.

4. Consider approval of previous minutes.

A motion to approve the minutes from the September meeting was made by Teresa Johnson. The motion was seconded by Jay Manning. Motion carried unanimously.

5. Consider approval of monthly financial reports.

The Chief Appraiser presented the October financial reports. A motion to approve the financial reports for October was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

6. Consider course of action concerning adoption of Agricultural and Wildlife Valuation Manual.

The Chief Appraiser presented updates to the Coryell CAD Agriculture Manual. There was discussion on typical use. A motion to approve the updated manual was made by Jay Manning. The motion was seconded by Inez Faison. Motion carried unanimously.

7. Consider course of action concerning computer workstation replacement.

The Chief Appraiser presented options for computer replacement. A motion to authorize the Chief Appraiser to spend up to \$26,649.80 to purchase workstations was made by Bradi Diaz. The motion was seconded by Inez Faison. Motion carried unanimously.

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8. Consider course of action concerning 2020 Coryell CAD financial audit.

A motion to engage JRBT for the 2020 Financial Audit was made by Teresa Johnson. The motion was seconded by Jay Manning. Motion carried unanimously.

9. Discussion concerning acquisition of real property located at 202 E. Robertson Ave, Copperas Cove, TX 76522.

The Chief Appraiser reported that the survey of the property has been received. No action was required.

10. Consider course of action concern approval of plans and specifications for remodel of 202 E. Robertson Ave, Copperas Cove, TX 76522.

Larry Neal of Neal Architecture Group presented the proposed plans of the remodel of 202 E. Robertson Avenue. A motion to authorize the Chief Appraiser and the Architecture Committee to review and approve the plans was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

11. Consider course of action concerning Coryell CAD Public Funds Investment Policy.

A motion to approve Resolution 2020-1200 was made by Bradi Diaz. The motion was seconded by Jay Manning. Motion carried unanimously.

12. Chief Appraiser Report

- 2021 Key Dates – Coryell CAD Reappraisal Plan
- 2021 Application project for Agricultural/Wildlife Valuations and Exemption Filings

13. Discussion of appraised values, property tax exemptions and property characteristics on properties within the Coryell Central Appraisal District.

No discussion.

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14. Consider course of action concerning next meeting dates, times, locations and agenda items.

The next meeting will be held on January 13, 2020 at 9:00 a.m. in the Gatesville office of the Coryell Central Appraisal District.

15. Adjourn

The meeting was adjourned at 10:59 a.m.

A handwritten signature in black ink, appearing to read "Mitch Fast", written over a horizontal line.

Mitch Fast
Chief Appraiser
Coryell Central Appraisal District

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